

CONFIRMED

Minutes of the monthly meeting of Paeroa College Board of Trustees  
held in the Purple Room at 6.30pm on Tuesday 20<sup>th</sup> October 2020

**Present:** Amy Hacker, Bill Tissingh, Conall Buchanan, Larn Wilkinson, Steven Hill, Ursula Johnson, Jo Tilsley, Jana Smith

**Apologies**

**In Attendance** Yolande Lowe, Trish Waugh

Tissingh opened the meeting with a prayer

**Declaration of Interests**

Ursula Johnson – Alpha Sports

**Confirmation of Minutes**

“THAT the Minutes of the monthly meeting held on Tuesday 22 September be confirmed as a true and correct record.”

Hill / Buchanan – Carried

**Matters Arising**

We are legally required to consult our community regarding extending the school hours.  
Hacker only took 4 of her 5 days annual leave approved.

**Chairperson's comments**

N/A

**Health & Safety Events / Issues**

The College has had 3 intruders over the past number of days.  
A seal was found on the school property who was picked up by DOC.

We had a member of the public enter into school grounds in their vehicle and did donuts on the school grounds. This member of the public was not of sound mind. This involved the Police. The staff were outstanding in this situation.

Last Saturday we had a staff member working on site while in his locked classroom and was attacked. He was admitted to hospital. He is away for the week with concussion.

These will be discussed at the next Health & Safety Meeting around processes and procedures.

**Principals Report**

As read. “THAT the Principal's Report be adopted” Hacker / Tissingh - Carried  
A discussion around a working group to work with new Y9 students for 2021 who may well be under the numeracy and literacy levels for starting College.  
Bill, Jo and Larn are interested in meeting with Kath Workman and Loretta Goodhue around learning difficulties with new students.

**BoT Work and Reporting Plan for 2021**

Read and discussed and to be confirmed at the next meeting.

### **Staff report**

A letter of thanks from P Cox around her being able to attend her children's events off site. Everyone has started the term in good spirits. The staff bbq breakfast will be on Thursday 22<sup>nd</sup> October.

### **Student Report**

Jana is going to her BoT training tomorrow morning. Head Student applicants are doing their interviews this week. Students are concentrating on their getting their NCEA qualifications for 2020.

### **Strategic Plan and Targets for discussion**

Read and discussed

### **Finance**

"the board moves that payments for September totalling \$161331.00 be passed for payment and that the August accounts be adopted as a true and correct record as discussed at the Board Finance Meeting 15 October 2020" Buchanan / Hill – Carried

Communication from Awningz NZ, installation to possibly take place in January 2021, however poles and sails are to be held and delivered onto site at the College. They have until the 20<sup>th</sup> January 2021. "the board moves to continue going forward with Crombie Lockwood for school insurance" Hacker / Buchanan Carried

### **Property**

Trish Waugh presented her plan for proposed planting and new landscaping for the front and surrounding areas of the College.

We need to get feedback from our students / staff and community around this "base" plan, with an overview of what we are trying to achieve. Perhaps around a Term 1 Hui with our new parents etc. with plantings starting in Autumn 2021.

We are still waiting on answers around 10YPP and SIP funding.

### **Health & Safety**

Wellbeing at School Survey results - Read and discussed.

### **Discipline**

N/A

### **Sport**

Paeroa Multi Sports Community Complex Business Plan Review – Read and Discussed

"the board moves to support the application and process around the concept moving forward" – Hacker / Johnson - Carried

### **Administration**

Virtual Hui Board delegate will be Tissingh - 4pm on 7 November 2020.

### **Correspondence In:** Smart Waikato Term 3 Report

NZ SS Touch Nationals Rotorua December - Approved

Paeroa College Touch Team Fundraising – Touch Tournament – Approved

Touch Team Fundraising - Lotto drop was not approved regarding historic complaint.

**Correspondence Out:** Ombudsman Letter has been submitted and a Concurrence Letter for Hacker is still being put together.

**General Business**

N/A

**Items for the next agenda**

Approve the BOT Annual Work Plan – re send to the board members

Proposed planting plan

Wilkinson closed the meeting in prayer.

Next Meeting Tuesday 24 November @ 6.30pm

Meeting Closed at 9.45pm