

CONFIRMED

Minutes of the monthly meeting of Paeroa College Board of Trustees
held in the Purple Room at 4.30pm on Tuesday 23rd March

Present: Jana Smith, Jo Tilsley, Conall Buchanan, Steven Hill, Larn Wilkinson, Amy Hacker, Bill Tissingh, Ursula Johnson

Apologies N/A

In Attendance Yolande Lowe, Miah Williams (left the meeting at 5.02pm)

Tissingh opened the meeting with prayer

Declaration of Interests

N/A

Confirmation of Minutes

“THAT the Minutes of the monthly meeting held on Tuesday 23 February be confirmed as a true and correct record.”

Buchanan / Tilsley – Carried

Matters Arising

Health & Safety and Property committees to be confirmed as Johnson was not at previous meeting. Johnson has agreed to be part of these two committees. Hill suggested board papers could possibly go through the BoardPro system. Hill to work with Hacker and Yolande to see the system.

Chairperson’s comments

N/A

Health & Safety Events / Issues

N/A

Principals Report

As read. “THAT the Principal’s Report be adopted” Hacker / Hill - Carried

“the board moves that Paeroa College provides free and healthy lunches in school for 2021, using the in-house system”

Buchanan / Tilsley - Carried

“the board moves to approve 2 x RRR payments for Chris Doak who is currently on a LAT”

Tissingh / Tilsley - Carried

“the board moves the 2020 accounts be approved, pending the majority of board members emailing their approval within 24 hours of receipt of them” Buchanan / Tissingh - Carried

Final NCEA Results and Report

Read and discussed.

Final 2020 Head of Learning Area Report

Read and discussed. The board would like to thank all Heads of Departments for their report.

Staff Report

New systems and processes that have been put in place around meetings / attendance groups etc have made a huge difference for the start of 2021. Board to put on BBQ for staff on Thursday 1 April.

Student Report

The student body held a mufti day and a school social to raise money for breast cancer and raised \$683.00. We have HSP this Thursday.

RTLB Report

As read. The finance committee have met with Chris Patten and Rana Lloyd and found this very useful.

Strategic Aim progress update

Read and discussed.

Sport Strategic Plan

Miah Williams presented this report – discussed. The board would like to thank Miah Williams for his report and presentation.

Policies

2.2 Responsibilities of the Principal - word changes to be made – approve Johnson and Wilkinson

2.11 The Relationship between the Board and the Principal - word changes to be made – approve Johnson Wilkinson

3.10 Review Fundraising Policy – word changes including adding a fundraising application event form to be included in the policy and to be used going forward. - approve Johnson / Wilkinson

Finance

“the board moves that payments for January / February totalling \$389571.00 be passed for payment and that the January/ February accounts be adopted as a true and correct record as discussed at the Board Finance Meeting March 18th 2021” Buchanan / Tissingh – Carried

RTLB Budget 2021

“the board moves to approve the budget for 2021 based on the recommendation of the finance committee”
Buchanan / Wilkinson - carried

Budget 2021

“the board moves to approve the budget for 2021” Buchanan / Johnson - carried

The Board stipulates that all unspent depreciation and money set aside for cyclical maintenance in 2020 be transferred to a separate named Westpac account.

Property

Carpark – Hill has a sqm rate for asphalt for the bus bay and the new carpark.

“the board moves in principle to asphalt the bus bay and the new car park pending figures provided by Hill in the coming days.” Tissingh / Hill carried

Health & Safety

N/A

Discipline

N/A

Sport

Approximately 70 more students than 2020 have signed up for school sports for 2021.

Administration

School Lunches – discussed in the Principal’s report.

April Board Meeting – “the board moves to move the April board moving to the 20th April”
Tissingh / Buchanan - Carried

Correspondence In: Karangahake School – Van usage – No as it is against our school policy.
Stacey Taylor – Junior Basketball fundraising – fundraising approved.

Correspondence Out: Diane Watton leave approval
Chris Doak leave approval
Miranda Hodgson approval
Te Aroha McKain – Youth rugby approval and regulations.

General Business

Items for the next agenda

Strategy meeting date to be discussed at the next meeting around how the school can handle the continuing growing school roll.

Next Meeting 20 April 2021

Meeting Closed at 7.15pm