

CONFIRMED

Minutes of the monthly meeting of Paeroa College Board of Trustees  
held via a Zoom meeting at 4.30pm on Tuesday 24<sup>th</sup> August 2021

**Present:** Steven Hill, Jana Smith, Larn Wilkinson, Jo Tilsley, Conall Buchanan, Amy Hacker,  
Ursula Johnson, Bill Tissingh

**Apologies:**

**In Attendance:** Yolande Lowe

Opened the meeting with karakia

**Declaration of Interests**

N/A

**Confirmation of Minutes**

“THAT the Minutes of the monthly meeting held on Tuesday 27 July be confirmed as a true and correct record.”

Hacker / Wilkinson – Carried

**Matters Arising**

Had Dean Innis incurred any costs in getting any equipment for the usage testing?

Hacker to contact Dean Innis.

Total Utilities carry out the data collection throughout the winter.

Johnson to follow up on a well-being staff report for the Board of Trustees.

Property committee to discuss the trees on the squash club boundary.

**Chairperson’s comments**

Buchanan spoke about his presentation to the staff at a staff meeting a few weeks ago.

**Health & Safety Events / Issues**

We are in Level 4 Lock down due to Covid-19 restrictions.

**Principals Report**

As read. “THAT the Principal’s Report be adopted” Hacker / Tilsley - Carried

19 November is the date set for the Board of Trustees end of year function.

**RTLB Report**

As read “ THAT the RTLB Report be adopted” Hacker / Tilsley - Carried

February 2<sup>nd</sup> 2022 Nathan Wallis will be talking at the school and also a parent / whānau evening in Paeroa. Please note in your diary and RSVP to Amy if you wish to attend.

**Staff Report**

Johnson emailed staff about their well-being. Staff appreciative that the Board is concerned about them. A lot of time has been spent prepping for online learning at present.

**Student Report**

More students appear to want to go to their zoom meetings compared to last year.

Some of the Student leaders made a video to share with the students about staying engaged and positive.

### **TVAL Pedagogical leadership report**

As read and discussed. Thank you to Andrew Cameron for this report.

TVAL report to be submitted twice a year going forward and at the end of this year with results on action plans for 2021.

### **Arts Innovation Report**

As read and discussed. Thank you to Bianca Till for this report.

### **NCEA changes**

Hacker discussed with the Board the 7 changes around NCEA due to start in 2023.

Hacker to organise a meeting with the Ohinemuri Principals group around the literacy/numeracy NCEA changes.

### **Strategic Aim Progress**

As read and discussed

### **Term 2 Attendance Report**

As read and discussed. Thank you to Miah Williams and Andrew Cameron for this report.

### **Finance**

“the Board moves that payments for July totalling \$ 229569.00 be passed for payment and that the July accounts be adopted as a true and correct record as discussed at the Board Finance Meeting August 19<sup>th</sup> 2021”  
Tissingh / Hill- Carried

“the Board moves that payments for RTLB July totalling \$ 23942.00 be passed for payment and that the July accounts be adopted as a true and correct record as discussed at the Board Finance Meeting August 19<sup>th</sup> 2021”  
Hill/ Tissingh- Carried

### **Property**

The front of the school is now finished. We now have an approved provider for the carpark / bus bay.

Variation to 10YPP has been supplied to include the upgrade of P5 – Junior science lab.

Approval for small works plumbing has been received.

Canteen for the school lunches has been refitted and continues to fitted out adequately.

Pavilion kitchen is nearly complete as well. We do have a funding request in front of Paeroa Lions.

Possibility of having to move a few of the new trees due to location.

### **Health & Safety**

Issues around hard materials kill switches have been resolved.

### **Discipline**

Nothing that is currently concerning from the discipline committee.

### **Sport**

Winter tournament week has been cancelled – which included Basketball and Netball.

### **Administration**

Treaty of Waitangi Training to be more specific to the Paeroa District and region.

Looking at holding an event at the local marae holding up approx. 60 people and inviting Board members and staff from our cluster schools.

Demographic Future of Paeroa – Wilkinson distributed materials around this to talk at the strategic meeting.

Paeroa Charitable Trust

“the Board moves to accepted resignations from Roy Bennett, Tracey Adams and Elaine Rattigan and accepts new members John William Tissingh, Ursula Amy Hilton Johnson, Larn Wilkinson and Jo-Lene Tilsley”  
Tissingh / Hill - Carried

Miah Williams application for 2022 bilingual study has been submitted and thank you to Wilkinson for writing the Board letter in support.

**Correspondence In:** TVAL Ski Trip – Initial approval given  
Kapa haka noho – Declined given the current lock down level  
B Safe Electrical Tag Testing Report  
Two new schools have been put under cluster 15 for RTLB

**Correspondence Out:** Bianca Till

### **General Business**

It is a possibility the Y12 group may miss their camp. They missed their Y11 camp in 2020.

The Board supports the idea of doing something with these students should the Y12 camp be cancelled.

### **Items for the next agenda**

Literacy / Numeracy – primary school influx with NCEA changes going forward.

Closed in prayer.

Next Meeting 28 September 2021

Meeting Closed at 6.30pm