

CONFIRMED

Minutes of the monthly meeting of Paeroa College Board of Trustees
held in the B1 at 4.30pm on Monday 28 November 2022

Present: Amy Hacker, Conall Buchanan (Presiding Member), Larn Wilkinson (zoom) , Grant van de Wetering, Hayden Lance, Chrissy Te Teira (part only),

Apologies: Jo Tilsley, John Dustow

In Attendance: Maureen Jackson (minutes), Miah Williams (presentation only)

Grant opened the meeting with a karakia.

Confirmation of Minutes (31/10/22)

John Dustow requested the following amendment:

Charter 2023 -

Discussion regarding aspirational and achievable goals will be considered as the Charter is reviewed.

Moved (with amendment) "THAT the Minutes of the monthly meeting held on Monday 31 October be confirmed as a true and correct record."

Amy / Chrissy

– Carried

Matters Arising

Will be covered on agenda

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Presiding Member's comments

Final 2023 Calendar - Trustees happy with revisions made to calendar since last meeting.

Health & Safety Events / Issues

None

Senior NCEA Progress Report (Miah Williams)

Miah spoke to the report, with clarification of some of the reporting details.

Overall a very good outcome, however the report can gloss over potential issues.

- Some courses did not complete all credits; this would not prevent a student from achieving NCEA credits but could prevent achievement of course goals.
- Need to address key improvements for operational delivery, with sufficient support provided to teaching staff to achieve the necessary outcomes (completing the course, completing the course on time). Only 2 of 10 departments completed all their courses.
- Reduce the 'catch up' assessments required to get every student the required NCEA credits.

Key Strategic Matters

1. Rumaki – No applicants have come forward to fill the current vacancies. Board had a discussion on what this means for planning for 2023.
Conall, Amy, and Larn to meet as soon as possible to discuss what can be achieved short term.
2. Waharoa engagement – whanau hui scheduled for this week. To be postponed in light of Rumaki discussion (see above).
3. 2023 strategy meeting – January 2023
Need to review long term plan as a full board, setting long term goals. Will also review school charter. Possible dates to be canvassed.

4. Netball courts – defer to 'Property'.

Principals Report (Amy) – taken as read

1. Move that 'the Board approve Tina Youngman delegations 7 January to 22 January if Amy is not reachable' '
Grant / Amy – Carried
2. Still have a number of staff vacancies. HoD Languages has recently been filled.
3. Predicated 2023 roll from MoE 306.
4. 2022 Leavers' report – will follow up with all leavers after 6 months / 12 months / 18 months.

Moved 'that the Principal's report be received' Amy / Hayden - Carried

RTLB Report (Chris)

Conall / Grant – Carried

Staff Comment (Grant)

A number of incidents with satellite school Goldfield's van blocking parking areas. This has now been resolved by allocating a dedicated parking space.

Student Comment (Hayden)

Wellbeing survey – interested in confidence of results as students indicating they do not answer truthfully. Possibly skewed negatively. Amy noted that trends are more important than actual results.

Analysis of Variance (Amy)

1. Achievement targets – preliminary progress. First 2 targets (attendance, Maori student engagement) will not be met; 3rd target (Pathways) will be met; last two targets (Literacy and Numeracy) - still waiting on results.
2. Annual Plan – have met goals.

Finance

That "the Board moves that the minutes of the meetings are received and that payments for October totalling \$322,775.07 be passed for payment and that the October accounts be adopted as a true and correct record as discussed at the Board Finance Meeting November 2022"

Conall / Amy – Carried

That "the Board moves that payments for RTLB October totalling \$30,096.89 be passed for payment and that the October accounts be adopted as a true and correct record as discussed at the Board Finance Meeting November 2022"

Conall / Amy – Carried

Move 'that the Board approves the cost of the caretaker garage up to \$17,000'

Amy / Grant – Carried

2023 Draft Budget

Conall noted that the full spreadsheet is available to any Board member who would like to see this.

'Asset replacement' – now includes a replacement van

Move 'that the Board approve the draft budget for 2023'.

Amy / Grant – Carried

Property –

Move 'that the minutes be received and recommendations approved'.

Amy / Conall

- Carried

Possible HDC partnership with college for netball courts (Larn). HDC has access to 'Better Off' funds for new projects. Board discussed this, and general agreement for pursuing this partnership further.

Health & Safety (Amy)

Tabled all 2022 Health & Safety meeting minutes,

Sport

1. 1st XV fundraising request – These must all comply with the fundraising policy.
2. Activities approved in principle - covering maize and silage stacks, scrap metal; however noted that a hangi needs to meet H&S requirements and regulations. HDC can provide information on these.
3. 1st XV sponsorship – not approved
4. 1st XV uniform - Board has in place a uniform rotation and replacement policy, and uniform is scheduled to be replaced 2023 or 2024. Funds are in budget for replacement.

Administration –

Final 2023 Calendar – see "Presiding Member's Comments"

Presiding Member's Community Report – as presented to Senior Prizegiving, and to be published in school magazine.

Moved that 'The Board move into public exclusion' @ 6.45pm

Grant / Amy

- Carried

Moved that 'The Board move out of public exclusion' @ 6.55pm

Amy / Grant

- Carried

Correspondence In:

1. Ramai Gurnick approved for Paeroa Community of Learning

Correspondence Out: Loretta Goodhue

Emma Black
Helen MacDuff
Yolande Lowe
Amy Hacker
TVAL Trip

General Business

None

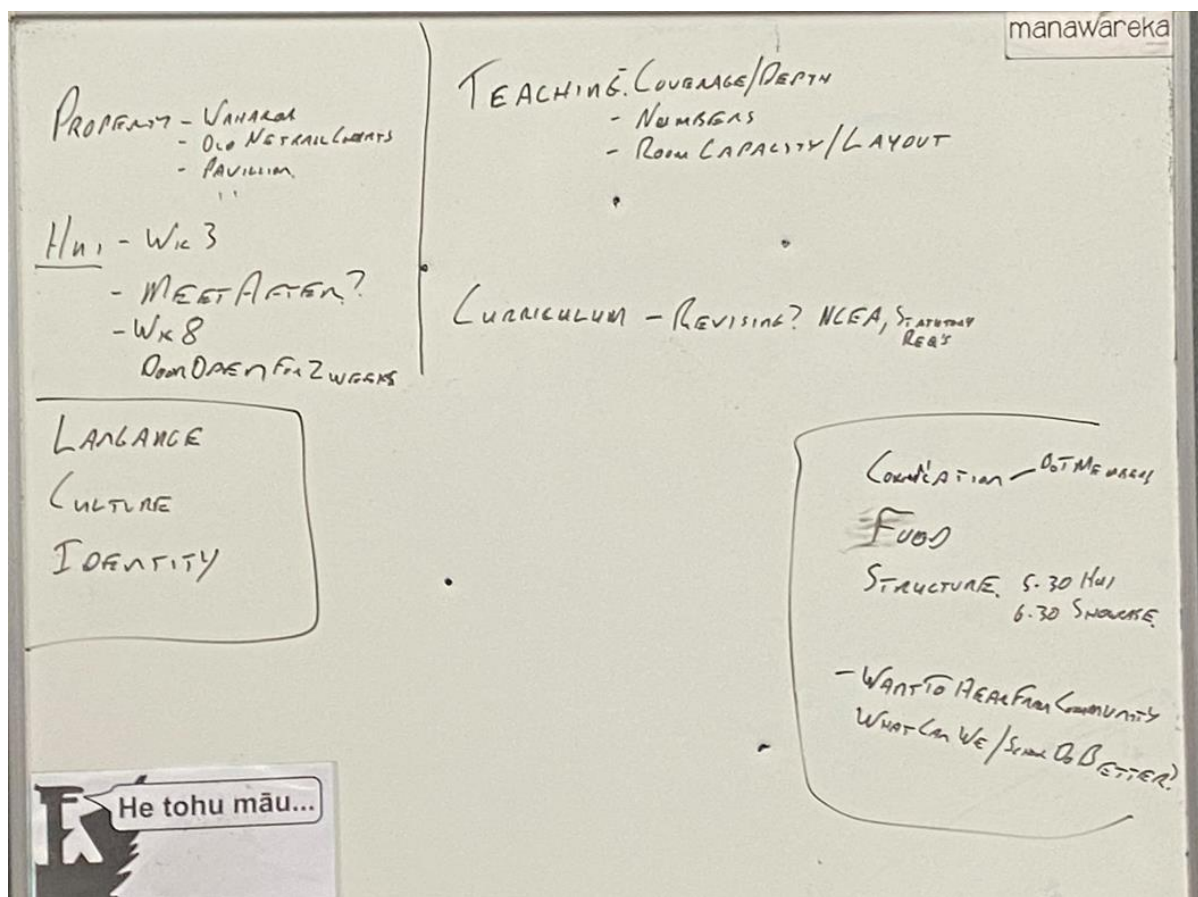
Items for the next agenda

None

Conall closed the meeting with prayer.

Next Meeting Monday 27th February 2023 @ 4.45pm Meeting Closed at 7.03pm

Strategic Direction discussion notes



1. Property

- a. Waharoa
- b. Netball courts
- c. Pavilion

2. Hui

- a. Week 3 – if this is led by the BOT, what does this look like?
 - i. Principal component
 - ii. BOT component
 - iii. Opportunity for engagement (options), culturally sympathetic
- b. Week 8 follow up / feedback
- c. Ongoing follow up

Hui planning

- Kai – to be determined when trustees have some idea of numbers
- Communication – Amy to send out email; trustees to follow up on invitations, facebook, Nga Iwi
- Structure/agenda
 - 5.00 (for 5.30 start) whanau hui – focus on developing relationships, finding out what is important to families; focus on language/culture/identity (use sticky notes to gather input)
 - 6.30 showcase – presentation from each department re learning
- Amy following up with HOD re best space to use
- Karakia – Larn will find someone
- Mihi
- Waiata

3. Inclusivity
 - a. Language
 - b. Culture
 - c. identity

4. Curriculum
 - a. NCEA change
 - b. Numeracy / literacy deficit addressed using all teaching opportunities
 - c. Continual review of curriculum

5. Teaching
 - a. Capacity/depth e.g. Rumaki
 - b. Numbers
 - c. Room capacity and layout