

CONFIRMED

**Minutes of the monthly meeting of Paeroa College Board of Trustees
held in the B1 at 4.45pm on Monday 18 September 2023**

Present: Conall Buchanan (Presiding Member), Hayden Lance, John Dustow, Jo Tilsley, Chrissy Teira, Tina Youngman (Acting Principal)

Apologies: Amy Hacker, Grant van de Wetering, Larn Wilkinson

Moved 'That the Apologies be sustained'
Jo / Chrissy

- Carried

In Attendance: Maureen Jackson (minute taker)

Conall opened the meeting with a karakia.

Confirmation of Minutes

"THAT the Minutes of the monthly meeting held on Monday 28 August 2023 be confirmed as a true and correct record with the noted amendments."

John / Hayden

– Carried

Matters Arising

1. Vouchers for students with 100% attendance – has been well received by students.
2. Serious injury at a rugby match. Student has now returned to school.

Presiding Member's comments

Health & Safety Events / Issues

Key Strategic Matters

Principal's Report

Move 'that the report be received'

Tina / Chrissie

- Carried

- Jo noted very positive whānau feedback on the Year 8 evening, thanking Andrew for organising this evening, and noted the positive interactions which occurred at the session.
- ERO partner meeting was very positive.
- Noted two exclusions in this period.
- Move 'that the Board approve BAS (Board Assurance Statement), and that the Principal and Presiding Member are to sign'

Jo / Chrissie

- Carried

RTLB Report

Move 'that the report be received'

Hayden/ Jo

- Carried

Staff Comment (Grant)

N/A

Student Comment (Hayden)

A number of students (8 – 10) assisted at the Rotary Classic and Vintage car event.
Hayden sends his best wishes to the next student rep (still to be determined).

Strategic Monitoring

Strategic Aim Progress

Information only

Te Ao Māori Strategy (Tina)

Aim is to build school wide capability over 5 years, and ensuring everyone understands the purpose of the strategy. Board members recognised the effort that has been invested to date by SLT into the current draft strategy. Chrissy and Larn both noted that referencing back to the Treaty of Waitangi will be important in ensuring the process is right from the outset. Larn has recorded his concerns with the draft.

Next step - arrange a Wananga – Te Ao Māori Strategy hui with Board, SLT and lead staff to develop a framework (for further consultation with whanau and wide community). Date to be set for early next term.

Community Feedback from HSP survey and Hui (Tina)

Action is being taken on all feedback raised (individual follow up / general follow up as appropriate; highlighting things which are already being done in school newsletter, ensuring consistency between all staff).

Board would like SLT to consider some formal communication back to community on their response to the feedback.

Jo commended the SLT for taking on action on all feedback.

Rob C. Our Kids Online (John) – 11th October

Confirmed Paeroa Central will be taking part (John to confirm).

Policies

- | | | |
|------|--|-------------------------|
| 2.22 | Triennial Review Programme / Work Plan | Approved with amendment |
| | - amend by removing actual 'year' and replacing with generic year reference | |
| 3.24 | Education Outside the Class Room EOTC | Approved with amendment |
| | - add ' 2.3 Paeroa College students will follow school rules at all times (as they would should they be on school grounds) | |
| | - renumber other 'Guidelines' | |
| 3.25 | Education Outside the Class Room Overseas EOTC | Approved with amendment |
| | - add 2.14 Paeroa College students will follow school rules at all times (as they would should they be on school grounds) | |

Move 'that we approve the policies as recorded'

John / Chrissy

- Carried

Finance

Jo / Chrissy

- Carried

Move 'that the Board moves that payments for August totalling \$451,314.07 and Credit Card \$2784.83 be passed for payment and that the June accounts be adopted as a true and correct record as discussed at the Board Finance Meeting August 2023'

Jo / Chrissy

- Carried

Move 'that the Board moves that payments for RTLB August totalling \$26145.06 and Credit Card \$4422.10 be passed for payment and that the July accounts be adopted as a true and correct record as discussed at the Board Finance Meeting August 2023'

Jo / Chrissy

- Carried

Hauraki Rural Education Fund has gifted \$37,092.21 to Paeroa College when they dissolved the trust. Amy to seek understanding of the Trust's purpose for potential prioritisation of use of those funds.

Board approved Amy using some of the funds allocated by MOE to principal's wellbeing for a wellness retreat.

Property

Conall / Jo - Carried

1. New permanent sign for users of the turf ordered.
2. Celebration of turf facility will ideally happen before end of year.

Health & Safety

1. Rugby injury, now resolved.
2. Anti slip matting will be laid on top of decking.
3. Signage has been ordered for carpark.

Discipline

1. Three disciplinary meetings this month, resulting in two exclusions. The Board supports a letter being sent to Oranga Tamariki requesting support for one of the students.

Sport

1. Winter season coming to an end.

Administration

1. 2024 draft calendar – taken as circulated.

In Committee

Move 'that the Board move into Public Exclusion' at 6.55pm

John / Chrissy - Carried

Move 'that the Board move out of Public Exclusion' at 7.30pm

Jo / Chrissy - Carried

Correspondence In:

Chris Patten – leave request

Tania Harding – leave request

Correspondence Out:

Diane Watton – Leave request

Sean Koller – Thank you letter

B-Safe Electrical Report

Year 10 Camp - Pinnacles

General Business

1. The Board thanked Hayden for his valued contribution over the last 12 months, recognising this with a small presentation, and wished him all the best for his future.

Items for the next agenda (from previous minutes)

1. Fundraising Policy
2. Timetabling of Teaching Staff policy – deferred to October meetings.
3. Plan for official opening of new courts

Conall closed the meeting with prayer.

Next Meeting Tuesday 24 October @ 4.45pm Meeting Closed at 7.32 pm