

CONFIRMED

Minutes of the monthly meeting of Paeroa College Board of Trustees  
held in the B1 at 5.30pm on Monday 26 August 2024

**Present:** Conall Buchanan (Presiding Member), Jo Tilsley, Kieran Udy, John Dustow,  
Grant van de Wetering

**Apologies:** Seth Seerup, Chrissie Te Tiera

Moved 'That the Apologies be sustained' - Carried

**In Attendance:** Maureen Jackson (minute taker), Miah Williams arrived at 5.30pm and left at  
6.15pm)

Grant opened the meeting with a karakia.

**Confirmation of Minutes**

"THAT the Minutes of the monthly meeting held on Monday 29 July be confirmed as a true and  
correct record with the noted amendments."

John / Kieran - Carried

**Matters Arising**

1. Darby Tuhaka unable to attend today.
2. Student voucher system for good attendance – Kieran to report to next meeting.
3. Minister Of Education visit – nothing yet confirmed.
4. Clarification has been made that all fundraising funds by sports teams are not subject to GST.

**Presiding Member's comments**

None

**Health & Safety Events / Issues**

None

**Key Strategic Matters**

**Cultural Review progress** (Kieran)

- Dedicated Rumaki space has been improved.
- Melba working on getting background story to the four school houses.
- In progress of getting quotes for carvings for the art work of cultural significance.
- Hui scheduled for September to progress the strategic plan and to review future building needs.
- Clear guideline for powhiri is being drafted.

**Principal's Report**

Move 'that the report be received'

Kieran / Grant - Carried

1. Still awaiting more information re school lunch program for 2025 (decision re inclusion in this will need to be made by the Board before end of Term 4). Current staff will need to be formally notified of contracts ending at end of Term 4 2024.
2. First Aid courses to go onto a 2 year cycle. Fire drill and lock down drill completed.
3. IT provider will be changing to New Era 2025 (1 year contract only)
4. TVAL providing weekly lunch catering as a fundraising venture. This is an initiative to teach students a variety of living skills.
5. Staff Management Units – should be reviewed under new Principal. Should review all JDs in consultation with staff.
6. Attendance report – very useful. Trend is very small but in the right direction.

### **RTL B Report**

Move 'that the report be received'

Conall / Kieran

– Carried

Have appointed a Practice Lead for Waihi. Additional interviews are in progress.

Kieran has encouraged some Team Building exercises with the staff to use additional funds.

### **Staff Comment** (Grant)

1. Read a thankyou from a staff member regarding positive changes to outdoor areas.
2. Find lack of an 'effective teacher profile' a challenge.
3. The increasing number of students with high learning needs, mental health problems, apathy etc is proving difficult. Large effort devoted to 'managing' rather than 'teaching'.

### **Student Comment** (Seth)

No comment

Move 'that the Board move into Public Exclusion' at 7.18 pm

Grant / Jo

– Carried

– Carried

Move 'that the Board move out of Public Exclusion' at 8.16pm

Kieran / Jo

– Carried

## **Strategic Monitoring**

### **AMPS Progress Report**

Attendance continues to be an issue.

Valid reasons noted for non achievement.

Meeting with whānau of some of the students with low achievement can be difficult to arrange, with no shows not uncommon.

### **Senior NCEA Progress report** (Miah)

Achievement significantly lower than previous years across all year levels.

Main contributing factors:

- New Standards and how they were delivered. Paeroa College can no longer provide 'internal' standards for numeracy and literacy. Lower pass rate for CAA literacy and numeracy standards (implemented 2024).
- Student attendance – school already provides significant support and reduced barriers to attendance (may be other unknown issues within whānau). Many students are on alternative timetables but need to remain enrolled in school for the trades program.
- Identify the students unlikely to meet the standards and exploring options with them can be a positive step.
- Work ethic – COVID impact; whānau responsibility, number of 'high needs' students – don't have the capacity to achieve the standards.
- Missing teaching resources in some subject areas. Currently have high staff absenteeism.
- Pedagogy, teaching and learning standards in the classroom needs to be driven by the Paeroa College culture. There needs to be consistency at the 'proficient' standard. College is currently building an 'effective teaching profile' so future staff can be supported to reach the standards (if gaps identified), and can then be held accountable.

Increased roll number has driven change in what can be provided to the students.

The Board endorsed the priority for the school to maximise learning for our students.

## Alternative Education report

Good collaboration with Paeroa College. Serious challenges with funding and resourcing.

## Policies

### 2.26 Theft & Fraud Policy

The policy is approved with no change.

## **Finance and Property**

Move 'the approval of payments for Paeroa College and RTLB as in the Finance and Property Meeting minutes'

Conall / Jo

- Carried

Move 'that the minutes for the Finance and Property Committee held 21 August be received'

Taken as read

1. Now have a draft school master plan. This will be included in Board papers when final draft is received.
2. Move 'that the Board recommends the resurfacing of the original 1958 Paeroa College sign'  
Jo / Conall - Carried
3. Recommendation of van replacement is approved. Recommend that funds from Hauraki Rural Trust funds be acknowledged by signwriting on new van.
4. Potential funding from TVRFU be explored.
5. Excess lunch funds are being used as previously authorised. On track.

## **Health & Safety**

None

## **Discipline**

One suspension with positive outcome.

## **Sport**

Going well.

## **Administration**

1. Move 'that Paeroa College adopt the approved School Enrolment Scheme'  
Conall / Kieran - Carried  
Now need to communicate this decision as widely as possible.  
Kieran to follow up with the process for applying for additional 'roll growth' buildings.
2. Initial approval of Year 12 camp granted.
3. Bus routes- circulated. New routes are now functioning.

## **Correspondence In:**

Loretta Goodhue – Maternity Leave  
Penny Cox – Study Application  
Paeroa College Basketball  
B-Safe tag testing report

## **Correspondence Out:**

Denise Grimmer – Refreshment Leave 2025  
Darren van de Wetering – Leave request  
Formal Complaint Response

## General

1. Add to Property and Finance Committee meeting agenda: Terms and Conditions of Use of school facilities (gym, courts etc) – need to consider if a bond should be requested in future.

Conall closed the meeting with prayer.

Next Meeting **Monday 23 September @ 5.30 pm**

Meeting Closed at 8.40 pm