

CONFIRMED

Minutes of the monthly meeting of Paeroa College Board of Trustees held in B1 at 5.30pm on Monday 24 March 2025

Present: Jo Tilsley (Presiding Member), Andrew Cameron (Principal), Grant van de Wetering (via phone), Aimee Dunn, Chrissie Te Tiera, Seth Seerup

Apologies: Conall Buchanan, John Dustow

Moved 'That the Apologies be sustained' - Carried

In Attendance: Maureen Jackson (minute taker), Miah Williams arrived @ 5.30pm & left at 6.00pm.

Seth opened the meeting with the karakia.

Andrew handed out an explanation of the karakia, which will be explained at the next meeting.

2024 Confirmed NCEA Results and Report to the Board (Miah) – see below. Miah left the meeting at 6.00pm after answering questions from trustees.

Confirmation of Minutes

"THAT the Minutes of the monthly meeting held on Monday 24 February be confirmed as a true and correct record with the noted amendments."

Chrissie / Grant – Carried

Matters Arising

None

Presiding Member's comments

Jo thanked the trustees for their support.

Moved 'that the Paeroa College Board of Trustees accept the retraction of the resignation of John Dustow'

Andrew / Grant – Carried

Health & Safety Events / Issues

None

Key Strategic Matters

Principal's Report

Move 'that the report be received'

Andrew / Chrissie – Carried

1. MoE definition of 'days open' - "A school is open for instruction when compulsory organised learning is taking place for all student year levels". Under pre planning during 2024, Paeroa College is now 5 days short. Andrew continues to liaise with the MoE on expectation for 2025
2. Four suspensions in last two weeks. Two of the students have been excluded (and sadly three local schools have refused to accept these two students). High standards are being set for long term benefit.
3. Hui with HoD in each learning area has been extremely beneficial, identifying where additional support is required to improve individual teacher quality.
4. Van availability for purchase – money has been set aside in budget to purchase a new van ('all of government' process is cheaper but no vans currently available for purchase)
5. Roll currently 371. Need to determine 'out of zone' numbers early this year for 2026.
6. Andrew looking forward to help shape the next Strategic Plan.

7. Attendance Management Plan (AMP) – MoE will provide guidance as to what is required in this plan.
8. Te Ao Māori strategic plan continues to be developed with whānau. One hui has taken place with increased buy in from year 9 whānau.
9. Staff would appreciate presence of the trustees at an end of term function (3 weeks away). Board could also acknowledge input of staff to Board for their contributions for trustee reports. Jo will liaise with Andrew.

RTLB Report

Move 'that the report be received'

Grant / Chrissie

– Carried

Staff Comment (Grant)

1. Busy time for staff and students with assessments pending, but appears to be going well
2. Year 11 camp next week. Great planning work from Michael Hallett, Melissa Tonkin and Grant.
3. Year 9 are a fantastic cohort.

Student Comment (Seth)

1. Very busy with assessments.
2. Students have approached Seth wanting clarification on the recent exclusion of a student. Seth has been receiving support from the Principal and SLT around guidelines for exclusions, and how to respond. Andrew has also talked to one of the students asking the questions and providing guidelines around the decision of the Disciplinary Committee. Andrew has also taken the opportunity to educate staff as to the disciplinary process.
3. Looking forward to end of term.

Strategic Monitoring

2024 Confirmed NCEA Results and Report to the Board (Miah)

Level 1 achievement has dropped - almost 100% due to new Literacy and Numeracy co-requisites. Paeroa College in line with national trends.

Level 2 Good results. Significant disparity between NZ European and Māori (with Maori cohort significantly ahead)

Level 3 Achievement as expected

High focus on pedagogy, consistency, and connection with teaching resources. Significant change to the curriculum for the first time in about five years with the removal of the academies to focus on core business of teaching.

HOD Summary 2024

Taken as read

Policies

- 1.2 Responsibilities of the Principal
 - sentence 1 change 'charter' to 'strategic plan'
- 1.11 The relationship between the Board and the Principal
- 1.12 Principal's Performance Management Policy
- 2.30 Inclusivity
 - change acronym to be 'LGBTQIA+'
- 2.33 The use of school facilities policy
 - Jo asked if there was a standard charges document for the various facilities – to follow up with Debbie Gould.

Move 'that we approve above Policies with amendments as recorded'

Chrissie / Aimee

- Carried

Finance and Property

Move 'that the minutes for the Finance and Property Committee held 17 March be received'

Jo / Andrew

- Carried

Move 'that the Board moves that payments for January / February totalling \$478,996.33 be passed for payment and that the January / February accounts be adopted as a true and correct record as discussed at the Board Finance Meeting March 2025'

Andrew / Grant

- Carried

Move 'that the Board moves that payments for RTLB January / February totalling \$30,921.33 be passed for payment and that the January / February accounts be adopted as a true and correct record as discussed at the Board Finance Meeting March 2025 '

Andrew / Grant

- Carried

Property Report

1. Chris Patten will be doing the external funding applications for the school, priority being a new school van.
2. Move 'that the Board adopt the 10YPP report prepared by OnForm Property Ltd'
Andrew / Seth - Carried
3. Move 'that B Block and pavilion are painted.'
Jo / Grant - Carried
4. School van availability - timeframe being investigated.
5. 5YA – mapping of school for drainage is approved.

Health & Safety

Nothing more to report

Discipline

Nothing more to report

Sport

1. 6 students attended Waikato Athletics today (Monday 24th March)
2. Equestrian team competing on Wednesday 26th March (full team of 4 riders will represent Paeroa College).

Correspondence In: Tania Harding – Leave Request

Correspondence Out: Penny Cox – Leave 2025
Penny Cox – Study Leave Request 2026
Emma Black – Letter to the Board

Move 'that the Board move into Public Exclusion' at 7.53 pm'

Seth/ Andrew

Move 'that the Board move out of public exclusion at 8.00 pm'

Jo / Aimee

General

1. Induction for Aimee - pending

Item for Next Meeting:

1. Explanation of karakia (Andrew)
2. Hīkoi
3. BoT photograph.
4. Grant Gaudin (property advisor MOE) will attend the next BoT hui to provide greater clarity regarding new classrooms and parameters for these.
5. 'Out of zone' student numbers need to be set for 2026.

Chrissie closed the meeting with karakia.

Next Meeting **Thursday 1 May 2025 @ 5.30 pm** Meeting Closed at 8.03pm