

CONFIRMED

Minutes of the monthly meeting of Paeroa College Board of Trustees
held in B1 at 5.30pm on Thursday 1 May 2025

Present: Jo Tilsley (Presiding Member), Grant van de Wetering, Aimee Dunn, Andrew Cameron (Principal), Conall Buchanan, John Dustow and Chrissie Te Tiera

Apologies: Seth Seerup,

Moved 'That the Apologies be sustained'
Grant/Chrissie

- Carried

In Attendance: Karen Dods (minute taker) , Guest Grant Gaudin arrived 5.30pm left at 6.30pm

Andrew opened the meeting with a karakia.

GUEST SPEAKER: Grant Gaudin

Grant from MOE, Property Division, presented at beginning of meeting explaining how our 10yr/5yr plans are tiered according to priority.

Paeroa College currently has 21 teaching spaces – roll numbers and School Property Guide (SPG) state we "should" have 23 according to our current roll numbers.

Dept of Education funding runs from July to June each year.

Grant will send through copies of plans/enrolment data (as at July 2024), etc. to Andrew

\$870,000 in our 10yr plan is in final stages of approval and is in line to be available 1 July 2025.

(DoE classroom approx \$750,000 + foundations/services/project management etc to replace/add one classroom. It is a little cheaper than twice this to add two adjoining classrooms).

Separate funding for roll growth for furniture and equipment is available.

Confident that we will receive 2 additional classrooms to replace G Block/P 5+6 in 2026.

85% of our roll is within zone which is relatively high. Beneficial for the school to actively manage zones to maintain this high percentage as allocations drop if students are zoned elsewhere.

Grant believes we are well placed to receive design funding 2027.

In order to qualify for P3 funding P2 Roofing project needs to be underway asap. (185k allocation)
P2 Plumbing \$35k ditto

Then start thinking about what we want for the future. Grant is here to support us.

Expected growth of Paeroa will significantly increase potential for growth in school.

Any questions please contact Grant or Andrew. Grant will 'reply all'.

Confirmation of Minutes

"THAT the Minutes of the monthly meeting held on Monday 24 March be confirmed as a true and correct record with the noted amendments."

Chrissie/Grant

-Carried

Matters Arising

Conall asked if the Ministry definition of 'school open' has changed?

Andrew explained that the Ministry has given a clear definition and is potentially enforcing it.

"THAT the out of zone numbers for the subsequent year are added to the workplan for June"

Conall/Grant

-Carried

SCHOOL TOUR NOTES

Newly created teaching space and reconfigured library with appealing seating arrangements created with furniture not being used elsewhere in the school - much appreciation to staff member and her whānau who have done this in their own time during the holidays.

Some issues with some areas:

Pertinent to do small upgrades in C4 tech room – take out barriers, add soft furnishings, etc to bring it up to parity with room next door.

P5 and P6 could do with minor upgrade in short term prior to replacement of these prefabs in the future.

Noted – water marks on B Block hallway ceiling – to be checked out for leaks.

In the future - Pavilion – possible upgrade to weights room in south of building to convert to an additional teaching space. Perhaps create new cheaper weight space in a shed. This would complete the renovation of the building.

Propose property committee will investigate monies available and report back to next meeting where we will have a full and frank conversation.

Andrew to bring proposals and Board can then make informed decision.

Jo will follow up with Debbie Gould regarding standard charges for organisations hiring college facilities .

Due to time constraints after extensive tour of the school items highlighted in **RED will be held over until next month's meeting.**

“THAT the Board hui is extended by half an hour”

Jo/Conall

-Carried

Health & Safety Events / Issues

Nothing to report

Key Strategic Matters

Nothing to report

Principal's Report

“THAT the Principal's Report be received”

Andrew/Conall second

-Carried

RTLB Report

Staff Comment (Grant)

Year 11 camp in Week 10 went really well. Thank you to the Board for your contributions.

School Ball: most positive feedback from kids in recent years. Kathryn Bertenshaw ran a great ship organising it all.

Andrew added concerns about smelling marijuana on several occasions during the evening and also several empty hip flasks were found. Andrew to review with his team.

SENCO Report

Careers and Vocational Education Progress Report

Policies

- 1.7 Trustee Remuneration and Expenses Policy
- 1.8 Conflict of Interest
- 1.10 Staff / Student Trustee Role Description Policy
- 1.14 Meeting Process Policy
- 1.15 Meeting Procedure Policy
- 1.15.1 Public Attending Board Meeting Procedure

Finance and Property

"THAT the minutes for the Finance and Property Committee held 28 April be received'
Conall/Aimee -Carried

"THAT the Board moves that payments for March totalling \$362,802.66 be passed for payment and that the March accounts be adopted as a true and correct record as discussed at the Board Finance Meeting April 2025"
John/Grant -Carried

"THAT the Board moves that payments for RTLB March totalling \$28,120.969 be passed for payment and that the March accounts be adopted as a true and correct record as discussed at the Board Finance Meeting April 2025"
Aimee/Conall -Carried

"THAT 0.27 FTTE be funded by Board Wages May 2025 to Jan 2026 at approximate cost of \$8,300.00"
Conall/John -Carried

"THAT Marshalls painting quote of \$87,870.00+gst to paint B Block and the Pavillion over Xmas 2025/26 be accepted"
Grant/Chrissie -Carried

A second quote is being sourced regarding the wash down of the school during the Christmas break.

"THAT the science block leased smartboard be purchased outright for \$498.00+gst"
Grant/Conall -Carried

Furniture grant coming up in July - urgently needed desks and chairs so have purchased already and will reimburse in July.

Health & Safety

Nothing to report

Sport

Administration

Correspondence In: Debbie Gould – Leave dates 2025
 Melba Pakinga – Reunion 2026

Correspondence Out: Tania Harding – Leave Request

Presiding member thanked the Board members for their extra time and attention this evening.

Conall closed with a prayer.

Next Meeting **Thursday 29th May @ 5.30 pm** Meeting Closed at 9.11pm