

CONFIRMED

Minutes for the monthly meeting of the Paeroa College Board of Trustees
to be held in B1 on Monday 23 March @ 5.30pm

Present: Jo Tilsley, Andrew Cameron (Principal), Seth Seerup, John Dustow, Amiee Dunn, Samantha Lee

Apologies: Larn Wilkinson & Melissa Tonkin

Moved: Aimee/John

-Carried

In Attendance: Miah Williams, Sybil Woolmore (minute taker)

Seth opened the hui with karakia.

Miah spoke to his report: Final NCEA Results and Report 2025- Miah suggested that HOD's report to the Board re progress on their objectives.

He also spoke to the Final Head of Learning Area Reports 2025.

Both reports were accepted by the Board, with thanks to be extended to the contributing staff.

Conflict of Interest: None

Confirmation of Minutes:

Moved "THAT the Minutes of the monthly meeting held on Monday 23 February be confirmed as a true and correct".

Moved: Seth/Sam

-Carried

Matters Arising: none

Presiding Member's comments:

An end of term luncheon to be held Thurs 2nd April at 12.40pm. Andrew to send out invites.

Yolande has asked for profiles from Board members to be included in upcoming College comments.

Health & Safety Events:

2 more students awaiting suspension since report

Key Strategic Matters:

Principal's Report:

Moved 'that the report be received'

Payroll- Andrew, Yolande, Debbie and Rana are to be authorised users.

Zero – Andrew, Miah, Debbie, Rana and Chris are to be authorised users.

Bank Authorisers – Andrew, Miah, Debbie, Rana and Chris are to be authorised users.

Moved: John/Amiee

-Carried

RTLB Report:

Moved 'that report be accepted'

Moved: Seth/Sam

-Carried

Debbie to be asked for a one-page explanation on the GST bill for the RTLB

Remove: Covid 19 and Kahui Ako (last 2 items on RTLB report)

Staff Comment (Melissa)

Not available

Student Comment (Seth)

Very little happening

HOD Final Report 2025

Covered by Miah's report.

NCEA Final Results

Covered by Miah's report.

Policies:

1.2 Responsibilities of the Principal- no change

1.5 Reporting to the Board Policy: # 2- Submit reports reflecting the current work plan and anything else specifically required by the board from time to time.

1.6 Trustees' Code of Behaviour Policy- (10) - **ADD**- conflicts of interest must be declared by board members as they arise.

(11) **Should read**- Individual trustees committees without delegation have no authority in any interaction with principal or staff.

1.11 The relationship between the Board and the Principal- no change.

2.31 Inclusivity Policy- to be discussed further with a working party- Seth, Samantha (to facilitate) plus several students-

Decision required for June Hui.

2.34 Use of School Facilities- no change.

Moved that the amendments be accepted:

Moved: Seth/Amiee

-Carried

Finance & Property

Move 'that the minutes for the Finance and Property Committee held 16 March 2026 be received'

Moved: John/Seth

- Carried

Move 'that the Board moves that payments for January / February totalling \$644,665.36 be passed for payment and that the January/February accounts be adopted as a true and correct record as discussed at the Board Finance Meeting 16 March 2026.

Moved: Amiee/John

-Carried

Move 'that the Board moves that payments for RTLB January/February totalling \$11,795.25 be passed for payment and that the January/February accounts be adopted as a true and correct record as discussed at the Board Finance Meeting 16 March 2026.

Moved: Seth/Samantha

-Carried

Additional funds required for teacher aide support if required due to ACC case - to be advised

Approved by the board (see the financial report)

Moved: John/Amiee

-Carried

Property Report:

Roofing 90% complete. Should be completed during holidays.

The Board approves the expenditure to complete the roof approx. \$33,000.00

Once complete an amendment to the 5YA for the C4 upgrade is required.

Moved: John/Aimee

-Carried

Health & Safety:

Nothing to report

Discipline:

Nothing to report

Sport:

Administration:

Move 'THAT the Board move into committee at 7.40pm'

Moved: Seth/John

-Carried

Move 'THAT the Board move out of in-committee at 7.45pm'

Moved: Seth/JD

The May meeting is changed from 25th May 2026 to 21st May 2026.

Seth closed the hui with karakia @ 7.45pm

Next Meeting: Thursday 30 April @ 5.30pm (Sybil won't be available)