MINUTES (in Review)

JUNE MEETING

Name:	Paeroa College
Date:	Monday, 22 June 2026
Time:	5:30 pm to 8:15 pm (NZST)
Location:	Default Location, 15 Te Aroha Road, Paeroa, New Zealand
Board Members:	Jo Tilsley (Chair), Aimee Dunn, Andrew Cameron, John Dustow, Larn Wilkinson, Melissa Tonkin, Samantha Lee, Seth Seerup
Attendees:	Sybil Woolmore
Apologies:	Yolande Lowe
Guests/Notes:	Sheree Dunlop (HoD Science), Jamie Wickham (HoD Technology)

1. Opening Meeting

1.1 Karakia

Led by Seth

1.2 Present & Apologies

Jo attending via teams

Aimee Dunn, Larn Wilkinson, Melissa Tonkin, Andrew Cameron, John Dunstow, Seth Seerup, Samantha Lee

In Attendance: Sybil Woolmore

1.3 HOD Presentation

Sheree HOD Science: Spoke to submitted report.

John asked that the statastics be updated on the Agricultural to show number of students attended.

Andrew acknowledged the great work that Sheree does and that her leadership is very much appreciated.

Sheree mentioned that extra Teacher Aide in the classroom would be appreciated.

Jamie HOD Technology: Spoke to submitted report.

Additional storage space would be appreciated, along with a more closely situated toilet.

1.4 Conflict of Interest

No issue

1.5 Confirm Minutes

confirmed minutes

done

Decision Date:	22 Jun 2026
Mover:	Seth Seerup
Seconder:	Aimee Dunn
Outcome:	Approved

1.6 Matters Arising

1.7 Presiding Member's Comment (if required)

1.8 Health & Safety events/issues identified

New policy to be sent out to board members

2. Strategic Priorities

2.1 Principal's Report

Andrew spoke to his report

Approved

The Principal's report has been approved.

Decision Date:	22 Jun 2026
Mover:	Andrew Cameron
Seconder:	Larn Wilkinson
Outcome:	Approved

2.2 RTLB Report

RTLB

Approved

Decision Date:	22 Jun 2026
Mover:	Aimee Dunn
Seconder:	John Dustow
Outcome:	Approved

2.3 Staff Board Member Comment

Melissa mentioned a very good vibe around the school at the moment.

2.4 Student Board Member Comment

Lots of assessments at the moment. 40 hr challenge going well.

2.5 Grant Gaudin

Jo asked for confirmation in writing regarding the options being offered to the school. This included the possibility of the additional Board funded classrooms coming from surplus MOE stocks and the overall role growth project becoming a school-led project. She also asked that budgets be reconfirmed.

3. Strategic Monitoring

4. Policies

4.1 1.4 Principal Professional Expenses Policy pg11

4.2 2.4 Financial Planning Policy pg44

4.3 Sensitive Expenditure Policy pg54

Samantha asked what is the Sensitive Expenditure:

Name should be changed to Discretionary Expenditure:

Remove item 6 from introduction.

Samantha asked what is the Sensitive Expenditure: Name should be...

Samantha asked what is the Sensitive Expenditure:
Name should be changed to Discretionary Expenditure:
Remove item 6 from introduction.

Decision Date: 22 Jun 2026
Mover: John Dustow
Seconder: Melissa Tonkin
Outcome: Approved

4.4 2.33 Responsible Motor Use Policy - School Vehicle pg81

General guidelines for use, bullet point 1 - typo of all. Remove the capital R in the word road (under drivers).

Jo will look into why Police vetting is required to drive a school vehicle

Policy to be held over until next month's hui

4.5 2.41 RTLB - Cluster Owned Vehicle Policy pg96

JD moved to remove 2nd paragraph and the three bullet points below.

RTLB

approved

Decision Date: 22 Jun 2026
Mover: John Dustow

Seconder: Melissa Tonkin
Outcome: Approved

5. Discussion

5.1 Finance

Finance

approved

Decision Date: 22 Jun 2026
Mover: Melissa Tonkin
Seconder: Jo Tilsley
Outcome: Approved

5.2 Property Report

Going with Maxim Construction. Starting term 2 holidays

Paddle boards purchaed & Gazebos ordered to be sign written

Property

approved

Decision Date: 22 Jun 2026
Mover: Seth Seerup
Seconder: John Dustow
Outcome: Approved

5.3 Discipline

5.4 Sport

5.5 BoT Communication

5.6 Administration

6. In Committee

6.1 Correspondence In

7.30 in committee

In committee

Approved

Decision Date: 22 Jun 2026
Mover: Aimee Dunn
Seconder: Larn Wilkinson
Outcome: Approved

6.2 Correspondence Out

Out of committee 8.15pm

Out of committee

Done

Decision Date:	22 Jun 2026
Mover:	Seth Seerup
Seconder:	Aimee Dunn
Outcome:	Approved

7. Closing the Meeting

7.1 Identify additional agenda items for next meeting

EOTC policy

Responsible motor use policy 2.33

Out of zone enrolment numbers

7.2 Karakia

8. Close the meeting

8.1 Close the meeting

Next meeting: No date for the next meeting has been set.

Signature:____________________ **Date:**________________________